

POSITION SUMMARY

The Director of Communications leads and coordinates all church communications to maximize effectiveness both within and outside of OCC. They develop strategies, communication plans, and brand management tools to communicate OCC's mission, vision, and values and context-specific information to the congregation and community. The Director ensures clarity and consistency in specific communication tactics and provides vision and leadership to the area of communications in general. Currently this position is part-time, 25-30 hours per week.

EDUCATION AND SKILLS REQUIRED

As a member of the Support Staff, the Director must be a fully devoted follower of Christ.

Education and Experience:

A background in any of the following fields is highly desirable: journalism, graphic design, public relations, marketing, advertising, brand management, or corporate communications. (A portfolio/examples of work is requested.)

An Associate's or Bachelor's degree in any of the above fields greatly preferred.

Demonstrated Skills:

- Exemplary communication skills, particularly copy editing and writing with impact.
- The ability to recruit, lead, and disciple teams to accomplish an objective.
- Strong interpersonal skills working with a wide variety of people.
- The ability to develop and implement strategic communication plans.
- Strong computer and design skills.
- The ability to manage multiple projects.
- Leadership and administration gifts would be helpful.

If you have a healthy, growing relationship with Christ and are ready to join a dedicated team of Christ followers, please send your resume and any supportive material to Oaklandon Christian Church, Attn: Communications Director Search, 6701 Oaklandon Road, Indianapolis, IN 46236. You may wish to visit our web site at www.oaklandoncc.org